



TIME SHEET

Optimal Resources > Business Performance

250 West 57th Street
 Suite 1830
 New York, NY 10017

Note: Please fax signed timesheet to us by noon on Monday in order to ensure that your payroll is processed on time.

Phone: 212-693-2400
Fax: 212-246-0197
Email: info@roslergroup.com

Employee Name: _____	Client Name: _____
Company: _____	Department: _____
Employee SS #: _____	Client Phone #: _____

Week Ending: _____

Date	Start Time	End Time	Regular Hrs.	Overtime Hrs.	Total Hrs.
WEEKLY TOTALS:					

Employee Signature: _____ Date: _____

Client Signature: _____ Date: _____

Is This Employee Continuing the Assignment? Yes No

Notes: